



Perseverance Respect Opportunity United Do your best

TEACHER – JOB DESCRIPTION

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| Responsible to: | Principal Vice- Principal/Assistant-Vice Principal |
| Responsible for: | Class pupils Support Staff as available |

General Duties:

The education and welfare of a designated class of pupils, in accordance with the requirements of Conditions of Employment of School Teachers, having due regard to the requirements of the:

- National Standards for Qualified Teachers
- Post threshold standards should they apply
- National Curriculum
- School's aims, objectives, key priorities, core values and schemes of work
- Policies of the Governing Body.

To share in the corporate responsibility for the well being and discipline of all pupils.

Main Activities and Specific Responsibilities:

- To organise, manage and develop a resource based teaching/learning environment that provides opportunities for independent learning and the development of autonomy for all pupils in the group.
- To foster the growth of the whole child, spiritually, intellectually, socially, emotionally and physically.
- To set high standards of achievement and demonstrate excellent results and outcomes
- To ensure that accurate, regular assessment (in accordance with school policy) is carried out and that assessments inform future planning.
- To be aware of the individual needs of the pupils and to match activities and situations to meet these needs.
- To work as a member of the staff team in ensuring the delivery of whole-school policies and to keep abreast of current developments and good practice in Primary Education.
- To support the ethos of the school and to contribute to the general well being of all the members of the community: pupils, parents, colleagues, governors and all others involved.
- As a leader in our community, to set appropriate standards of dress, language and behaviour.

- To respond to such reasonable requests as are made by the Principal of the school.
- To have curriculum responsibility, in accordance with the National Standards for Subject Leaders and whole school policies, for a curriculum area to be negotiated. **(For NQT's this would be at the end of your NQT year)**

Within that responsibility to:-

- To continue the development, monitoring and evaluation of a policy for the curriculum area throughout the school.
- To continue to develop, monitor and evaluate a Scheme of Work for the curriculum area.
- To develop, monitor and evaluate a policy for assessment and record keeping in the curriculum area.
- To advise and encourage on all aspects of the curriculum area in school, and to contact external providers where appropriate.
- To set an example of good practice in activities.
- To support the curriculum area activities in class where possible and appropriate.
- To manage the Curriculum budget within its resources.
- To maintain a catalogue of the curriculum area resources in school.
- To ensure that resources are organised.
- To order resources as appropriate.
- To co-ordinate displays throughout the school.
- To attend courses, keep informed of current developments and to disseminate information to colleagues.
- To keep Governors and Parents informed of the Curriculum and its developments.
- To ensure continuity and progression within the school.

Key tasks will be negotiated on an annual basis and will be incorporated into the SDP. Termly targets and a timeframe for achievement will be negotiated at the beginning of each new term.

This job description may be amended at any time after discussion with you, but in any case will be reviewed annually.