

## Student Absence

If a student is absent from Peckover School and we have not received contact from home, to notify us of an absence we will:

- Phone the parents/carers.
- If we do not receive a response via phone we may text/email.
- Should we be unable to make contact via the methods above we may visit your home.

In addition to the above we like to try and keep families up to date with any changes or drops in attendance and we will send regular letters home to keep you informed.

Where attendance falls below 92% and becomes a concern, parents/carers will be invited into school to meet with **Mrs Tombleson and Mrs Foad** to discuss how attendance can be supported and improved.

## Penalty Notices

BEFORE BOOKING A HOLIDAY remember you could be at risk of a fine if you take your child out of school during term time.

Cambridgeshire County Council have amended the Penalty Notice Code of Conduct to take into account the Judgement (Isle of Wight v John Platt) which clarified the meaning of “regular” school attendance as outlined in Section 444 Education Act 1996.

Brooke Weston Trust schools will expect attendance at school to be 100% unless there are exceptional or unavoidable circumstances for absence, which then may be authorised.

Following the ruling mentioned above any parent who takes a student out of school for term time leave for 6 consecutive sessions (3 days) or more over a 4 week period, not authorised by the school, may receive a Penalty Notice.

This fine is £60 per adult per student (if paid within 21 days) rising to £120 if paid after 21 days has elapsed. Failure to pay will result in prosecution.

Prosecution in the Magistrates Court—if convicted both adults will be punished by the Courts, resulting in a larger fine/up to 3 month custodial sentence.



## **Attendance Guide** For parents and carers

### COVID-19

As outlined by the Department for Education, school attendance will become mandatory again from the start of the Autumn Term. This therefore means that the usual rules on school attendance will apply, including:

- parents' duty to secure that their child attends regularly at the school where the child is a registered pupil
- schools' responsibilities to record attendance and follow up absence
- the ability to issue sanctions, including fixed penalty notices, in line with local authorities' codes of conduct

We understand that some pupils and parents may be anxious about returning to school.

Please contact [office@peckoverprimary.org](mailto:office@peckoverprimary.org) if this is the case where we will be happy to provide further support and advice.

### Attendance Expectations

Peckover School is an exciting and vibrant place to be and all students should attend every day.

At Peckover our attendance target is 100%.

Failure to attend school regularly can have an adverse effect on the student's education and friendship circles.

For students to achieve their best possible outcomes, excellent attendance is a fundamental aspect of their school life.

**Did you know?.....**

**1 day off per month = 2 weeks off per year.**

### Parent /Carer Responsibilities

Every child has the right to receive an education. It is the responsibility of the parent/carer to ensure their child arrives at school, on time daily to start lessons at 8.45am.

Every absence must be explained by the parent/carer and in some instances evidence may be required to support absence.

In the event of an absence parents/ carers MUST :-

Call the school 01945 584741

by 8.45am

Or

Email [office@peckoverprimary.org](mailto:office@peckoverprimary.org)



### Student Expectation

We expect students to arrive at school in good time every morning, well prepared and equipped for the day ahead.

Students are expected to be in school no later than 8.45am as the first lesson starts at 8.50am.

**Did you know?.....**

90% attendance might sound good; however, that is the equivalent of missing half a day each week.

If you had 90% attendance for your 7 school years at Peckover then you would be missing more than half a year of school!

A student with 80% attendance over the same time would miss more than a whole year of school.